

Knighton Community Meeting

**Overdale Junior School, Overdale
Road**

**On Monday, 21 June 2010
Starting at 6:30 pm**

The meeting will be in two parts

There will be an opportunity to speak
with Councillors and Officers.

6:30pm

Get involved in your area and
planning for the future.

Presentations on:

- Highways and Transport Issues
- Environmental Services
- Community Meeting Budget Applications

YOUR community. YOUR voice.

Your Ward Councillors are:

**Councillor Andy Bayford
Councillor Ross Grant
Councillor Gary Hunt**



Making Meetings Accessible to All

WHEELCHAIR

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the details provided.

BRAILLE / AUDIO TAPE – CD / TRANSLATION

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

INDUCTION LOOPS – HEARING AT MEETINGS

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

The first part of the agenda covers formal items, which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.

1. ELECTION OF CHAIR

Councillors will elect a Chair for the meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

The first main item on the agenda is Declarations of Interest where Councillors have to say if there is anything on the agenda they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

4. MINUTES OF PREVIOUS MEETING

The minutes of the previous Knighton Community Meeting, held on 15 February 2010 have been circulated and Members are asked to confirm them as a correct record.

This next part of the agenda covers items where input from you on issues that affect your community is welcomed.

5. HIGHWAYS AND TRANSPORT

An Officer from the City Council's Highways and Transport section will be present to feedback on Highways and Transportation issues that have been previously raised at the Community Meeting.

6. ENVIRONMENTAL SERVICES

The new City Warden for the Knighton Ward will be introduced and information will be given on some of the duties carried out by the City Warden. There will also be an opportunity to identify priority issues for the City Warden to be working on. Information will also be given on the 'ONE CLEAN LEICESTER' initiative and the new Graffiti Removal Program.

7. BUDGET

Appendix A

Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

Steve Letten, Members Support Officer will give an update on the Knighton Community Meeting Budget.

The following budget applications have been received:

- Installation of Replacement Windows, Kay Newland/9th Leicester Scout Group - £5,000 **Appendix A1**
- Community Crop Swap, South Knighton Community Group, Judith Hibbert - £378 **Appendix A2**
- Writing Group, South Knighton Community Group - £502 **Appendix A3**
- Streetvibe Youth Sessions, Pendlebury Drive Residents Association - £609 **Appendix A4**

8. DATES OF FUTURE MEETINGS

Future meeting dates will be as follows:

- 27 September 2010
- 29 November 2010
- 14 March 2011

Venues will be confirmed in due course.

9. ANY OTHER BUSINESS

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information contact

Palbinder Mann, Democratic Services Officer or Steve Letten, Members Support Officer, Resources Department, Leicester City Council, Town Hall, Town Hall Square, LEICESTER, LE1 9BG

Phone 0116 229 8814 / 8821

Fax 0116 229 8819

Palbinder.Mann@leicester.gov.uk / Steve.Letten@leicester.gov.uk

www.leicester.gov.uk/communitymeetings

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Appendix A1

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Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

10/11

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Ward Community Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

LEICESTER CITY COUNCIL

Section 1: Budget Proposal

- 4 MAY 2010

1. Name of Ward

Knighton Ward

RECEIVED
MEMBERS' SUPPORT

2. Title of proposal

Installation of Replacement Windows

3. Name of group or person making the proposal

Kay Newland/ 9th Leicester Scout Group.

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The 9th Leicester Scout Group is continuing to update its 1930's brick built building on Stoughton Road, Leicester. In recent years we have put in new heating, updated the kitchen, repaired the entrance hall roof and are installing disable friendly toilets.

We now wish to replace the existing windows, external doors & fire door, which are part of the original build. We want to keep the Regency look of the building, but also help make our meeting place a more environmentally friendly place, lower our carbon footprint and help to keep our gas bills down. Our premises are used by our Beaver Colony, Cub Scout Pack, Scout Troop and the District Explorer Scout Unit on a weekly basis. We also hold rummage sales, fetes, Group & District AGM's, Gang Shows and many other scouting activities.

Leicester City Council also use our building at election time as a polling station and for Ward meetings, the local Community Police regularly hold their neighbourhood meetings and we are currently arranging for the local Muslim

Community to use the hall for their prayer meetings during Ramadan. We hope to be able to make the facilities of our building available to a wider population of the community in the future. The area does not have another hall for renting in the area – the nearest facilities being Church premises, which are usually fully booked with their own activities. The building is not used during the day very much and we feel that there must be groups wishing to meet if there was somewhere for them to get together in. Should we manage to update our building to a more environmentally friendly & socially welcoming facility we would then be able to advertise our premises and thus help, not only our Scout Group, the District Scout Team, but also the local community. Leicester City Council employees and councillors will also benefit from the installation of new windows at elections and Ward Meetings! The success of this proposal will be evident in several ways. The look of the building will be greatly smartened up, which we see as very important in a conservation area; reduction in our utility bills; greater use of the building by the local community and enhanced safety and security.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£5,000 or more if available.

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Quote for whole project		£22,677.50
Total		£22,677.50

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We are in the process of applying to Bifa for funding. We are talking about a lot of money and so we are also fund raising as a group, but this is on top of making sure that we have sufficient funds to pay our utility bills for the upkeep of the building.

When we are better informed as to what funding we can have from our two funding bodies, then we will make further bids to other grant bodies.

9. Who proposed the project? Please provide contact details.

Name of contact person	Kay Newland
Your position in organisation or group	Group Scout Leader
Name of organisation or group	9 th Leicester Scout Group
Address 9 th Leicester Scout Group [REDACTED]	
Phone number	[REDACTED]
Email	[REDACTED]

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Mr. Simon Hargreaves
Your position in organisation or group	Father of group members
Name of organisation or group	Vision Projects Ltd.
Address Vision Projects Ltd The Chapel 21 Leicester Road Mountsorrel Leicestershire LE12 7AJ	

Phone number 0116.2304466	Email info@vision-projects.co.uk

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Mrs. Kay Newland
Signature	<i>K. Newland</i>
Date	30 th April 2010.

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

Vision Projects Limited
 The Chapel,
 21 Leicester Road,
 Mountsorrel, Leicestershire, LE12 7AJ
 Tel: +44 (0)116 230 4466
 Fax: +44 (0)116 230 4477
 Email: info@vision-projects.co.uk
 Web: www.vision-projects.co.uk

Company Registration No: 362 6596 VAT Registration No: GB 716 4796 28
 Directors: A J Collier G J Scumson



[External Windows & Doors]

To supply and install new powder coated (from the standard matt colour range) TECHNICAL aluminium pivot doors & windows, double glazed with 6.4mm laminated or 4mm toughened low E, sealed clear & obscure glass. Units will include integral Georgian bars to retain the current general appearance. All doors are fitted with anti-finger traps stiles, mid-rail, panic hardware & hook bolt dead lock on master with flush bolts on slave leaf. All door fitted with standard handles. Opening windows are top or side hung & fitted with locking espagnolette handles.

Description	Qty
Pair of panelled double door, frame & fanlight, 1690mm x 2890mm	1
Pair of panelled double doors & frame 1630mm x 2210mm	2
Hall windows, obscure with Georgian bars, three fixed lights & a single vent 1430mm x 2050	3
Hall windows, obscure with arched top & obscure four fixed lights 1430mm x 2050mm	1
Hall windows, obscure with Georgian bars & a single fixed light 640mm x 1050mm	2
High level hall windows with Georgian bars & a single fixed lights 640mm x 1350mm	3
Kitchen window with Georgian bars & a single fixed light 640mm x 1050mm	1
Kitchen & loft window with Georgian bars one fixed light & a single vent 1130mm x 1050mm	3
Toilet windows obscure, one fixed light & a single vent 560mm x 700mm	2
Store window, obscure, one fixed light & two vents 1290mm x 1290mm	1
Corridor windows, two fixed panels & a single vent 365mm 2120mm	4

Total cost: £22,677.50



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Appendix A2



10/11

Phone us on Leicester 229 8898 if you would like to have this document in another language or format.

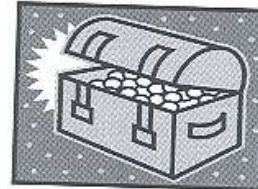
Guide to the Ward Community Fund

2514

LEICESTER CITY COUNCIL

10 MAY 2010

RECEIVED
MEMBERS' SUPPORT



Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Ward Community Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward
2. Title of proposal
3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Last year members of the South Knighton Community group started to set up a virtual orchard as we know many members of the community have fruit trees in their gardens and often the fruit goes to waste. This was one of the suggestions following an evening we had held on the environment for members of the community. We bought two shares in the Leicester Transition Apple Press and used apples donated by members of the community to produce apple juice for them.

This year we would like to extend this to running a Community Crop Swap which would include:

- using community members' surplus apples and pears to produce juice
- swapping surplus vegetables and fruit
- swapping recipes which use the local produce

All members of the community will be invited to the Crop Swap which will take place on a Saturday in September at the Memorial Hall on Holbrook Road from 10.30 to 4.00pm

We would want this to become an annual event. The request for this funding is to get the project established.

5. Have you provided supporting information?

 Tick if yes

6. What is the total cost to the Community Meeting?

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Rental of the Memorial Hall from 9.00am to 5.00pm @ £16 per hour	£128	Actual
Publicity and printing	£60	Estimate
Refreshments	£150	Estimate
Miscellaneous materials – paper bags,	£40	Estimate
Total	£378	Estimate

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No

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9. Who proposed the project? Please provide contact details.

Name of contact person	Judith Hibbert
Your position in organisation or group	Committee Member
Name of organisation or group	South Knighton Community Group
Address [REDACTED]	
Phone number [REDACTED]	Email [REDACTED]

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Judith Hibbert
Your position in organisation or group	Committee Member
Name of organisation or group	South Knighton Community Group
Address [REDACTED]	
Phone number [REDACTED]	Email [REDACTED]

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Judith Hibbert
Signature	<i>Judith Hibbert</i>
Date	May 02 2010

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827



Appendix A3



Phone us on Leicester 229 8898 if you would like to have this document in another language or format.

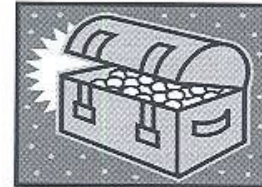
Guide to the Ward Community Fund

10/11
25/3

LEICESTER CITY COUNCIL

10 MAY 2010

RECEIVED
MEMBERS' SUPPORT



Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Ward Community Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Knighton

2. Title of proposal

South Knighton Community Group: Writing Group

3. Name of group or person making the proposal

South Knighton Community Group – Judith Hibbert

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The South Knighton Community Group has established a Writing Group which is led by a local writer. This grew out of a local writers' evening the Community Group held in February for members of the community. The group meets once a fortnight.

This local writing group would like to organise and run a week day of writing workshops during the summer holidays for the children and young people in the locality. We would like to run one workshop in the morning for 8 to 12 year olds and another in the afternoon for 13 – 16 year olds. We will be using local writers to lead it and members of the writing group will provide support. We would want to produce a small publication of what the children and young people have produced during the day.

5. Have you provided supporting information?

 Tick if yes

6. What is the total cost to the Community Meeting?

£502

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Rental of the Memorial Hall from 9.00am to 5.00pm @ £15.25 per hour	£122	Actual
Publicity	£30	Estimate
Refreshments	£110	Estimate
Materials	£50	Estimate
Production of publication	£40	
Fees for local writers	£150	
Total	£502	Estimate

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No

9. Who proposed the project? Please provide contact details.

Name of contact person	Judith Hibbert
Your position in organisation or group	Committee Member
Name of organisation or group	South Knighton Community Group
Address [REDACTED]	
Phone number [REDACTED]	Email [REDACTED]

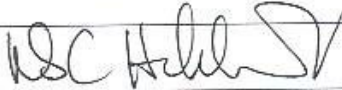
Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Judith Hibbert
Your position in organisation or group	Committee Member
Name of organisation or group	South Knighton Community Group
Address [REDACTED]	
Phone number [REDACTED]	Email [REDACTED]

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Judith Hibbert
Signature	
Date	May 2 2010

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Community Fund Proposal Form

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Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Knighton

2. Title of proposal

Streetvibe Youth Sessions

3. Name of group or person making the proposal

Pendlebury Drive Residents Association

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Pendlebury Drive Residents Association are looking to fund 2 x 3 hr sessions run by Streetvibe bus (a non profit organisation) for youths on the estate and the surrounding area. Two sessions were previously held in the christmas holiday and these were well attended. The sessions will run when we can confirm funding as the Association does not have the required funding, hopefully late summer/ Oct half term. As so many youths came from the surrounding area, it is providing a service that is needed and supporting community cohesion. It is hoped that more young people will get actively involved in the area with this participation with Streetvibe.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
3 workers + bus for one hour	103	
Total		609

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

no

9. Who proposed the project? Please provide contact details.

Name of contact person	Dawn O'Grady
Your position in organisation or group	Secretary
Name of organisation or group	Pendlebury Drive Residents
Address <div style="background-color: black; width: 200px; height: 50px; margin-bottom: 5px;"></div>	
Phone number <div style="background-color: black; width: 100px; height: 20px; margin-bottom: 5px;"></div>	Email <div style="background-color: black; width: 150px; height: 20px; margin-bottom: 5px;"></div>

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Brian Quinn
Your position in organisation or group	Service Manager
Name of organisation or group	Streetvibe Young People Services
Address Braunstone Grove Cort Crescent Braunstone LE3 1QT	
Phone number 01162292549 07709483657	Email brian.quinn@streetvibeyouth.com

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Dawn O'Grady
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Signature	
Date	26/05/2010

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827